

# TREASURER-ELECT

**The duties of the Treasurer-Elect shall be:**

- A. Serve on the Budget committee of the Association.
- B. Attend all Executive Board and Association meetings.
- C. Reads and becomes familiar with the Constitution of the Association and Handbook.
- D. Spends time and questions the Treasurer on the actions and functions of the office.
- E. Makes preparations to receive monies of the Association when term begins (locates bank for checking and savings).